

forte
the bespoke
employment law solution



**Bespoke
employment
law support**

GRINDEYS | Solicitors

welcome to
forte

Grindeys Solicitors



Employment law issues are usually high on any company's agenda. It's vital to ensure your employment documents, policies and procedures are correctly addressed and that you receive quality advice from law professionals who understand your business.

As an employer, maintaining your knowledge of employment legislation is time consuming and challenging. That's why we have launched Grindeys' Forte: The bespoke employment law solution.

Grindeys excel in employment law, so we'll add our legal strength and excellence to your company's current HR requirement at whatever level you require. We'll save you time and money.



In employment law, one size does not fit all. With Grindeys' Forte you make the decision on the level of service for your business.

By investing in Grindeys' Forte, you will receive unlimited one to one contact with a professional lawyer; any queries you have will be dealt with by a fully trained legal professional.

Grindeys' Forte lifts the employment burden from your organisation. It is a bespoke, fixed fee employment law support package tailor made to meet your needs and budget.

Customer focused, Grindeys are a long established firm of experienced lawyers. Regulated by the Law Society we offer consistent and relevant legal advice. We can also provide comprehensive Employment Legal Indemnity Insurance Protection to give you real peace of mind.

By offering transparency and a range of cost options we will produce a billing process which is aligned with your business goals and meets your budget constraints.

In employment law, one size does not fit all. Now, with Grindeys' Forte you make the decision on the level of service for your business.

Choose any combination of the following support options which best satisfy your HR requirements.

Access & Advice

Day-to-day employment advice through our telephone advice line

From the outset we will ensure we have a thorough understanding of your business, so you will always benefit from legal advice which is relevant, legal, commercial and consistent without the need to explain the background of your business each time you make contact.

You will always be treated as a valued client.

As a Grindeys' Forte client, you will benefit from complete peace of mind. Safe in the knowledge that more often than not an issue will be resolved before it can escalate.

Your concerns will be addressed without the need to wait for an appointment and you will receive unlimited advice without the worry of unaccounted for costs.



Flexibility is the key to employment law support

therefore Grindeys' forte comprises the following

service offers which are available in any

combination.

Drafting

Documentation - contractual & policy

- **Employment law letters**
- **Employment documents**
- **Employee handbooks**

Our professional drafting department will provide you with guaranteed legally compliant documents prepared by an experienced lawyer. Where necessary, these will be updated as changes are made in employment law; saving you time, money and effort, ensuring that you remain legally compliant.

We will undertake a full review of your employment documents to ensure they are compliant. If you do not have any documents in place, we will draft them for you.

Employers handbook

Our guide to employment law is created by experienced employment lawyers and constantly updated as employment law changes. This guide contains the A-Z guide to employment law with your own bank of precedents.

The cost of amending the handbook is covered in the fixed fee regardless of how many updates are required and we will always inform you when changes have been made.



Training

Training & employment surgeries

Regular training is essential to help maintain compliance. Our bespoke workshop format training programme is held at your premises twice a year and is key to reducing your risk of non compliance.

It is important to train those members of staff who have day to day personnel responsibility to ensure they act in a legally compliant manner. Training is yet another way to reduce the risk of tribunal action.

*Regular training is essential
to help maintain compliance.*



Online

E-newsletters

Through Grindeys' Forte, you can now receive notification of important employment law changes delivered straight to your inbox.

There's no need to waste time searching out important updates and you will always remain compliant. As part of your Grindeys' Forte subscription any changes required will be made to your documentation ensuring total peace of mind at all times.



Representation

Fixed Fee employment tribunal litigation

Should you have the misfortune to be issued with a tribunal claim from a disgruntled employee, there are significant cost and time implications just to comply with timescales and orders.

Grindeys will take on this burden for you; dealing with the claim, drafting documentation and providing representation at the tribunal.

In the event of a claim, your legal costs are controlled and your business need not suffer during the completion of your tribunal arrangements.

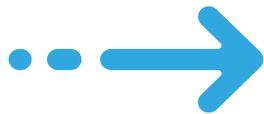
Insurance

If you are unfortunate enough to receive a claim, it can be costly to defend and, should you lose, expensive to pay out any compensation awarded.

With our Legal Expense Indemnity Insurance – subject to the terms and conditions of your policy - any costs associated with the claim including any compensation payouts will be covered by the insurance policy.

Grindeys have a full range of additional services which may be useful to your business. These can be incorporated into your Grindeys' Forte Employment Law Pack as and when you need them:

We can help you with



- Setting up a new business
- Buying and selling businesses
- Terms of business
- Controlling debt and credit
- Commercial contracts
- Directors' duties
- Shareholders' agreements
- Partnerships
- Company status
sole trader, LLP or limited company?
- Intellectual property
- Trademark and copyright
- Restrictive covenants
- Competition law
- Debt recovery
- Acquisition or lease of premises
- Liquor licensing

Please get in touch to see how we can help you

01782 840 563

www.grindeys.co.uk

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